

## BOARD OF APPEALS MEETING MINUTES

**Date:** April 10, 2019

**Location:** Lake Estes Conference Room

**Members Present:** Mark Baker, Paul Higman, Rex Poggenpohl and William Van Horn

**Members Absent:** Steve Steinbicker

**Staff Present:** Planning Director Lesli Ellis, Building Official Eric Fried & Building Permit Tech Katie James

### CALL TO ORDER

The minutes of the previous meeting were reviewed and approved. Discussion of having meetings by phone in the future could help members from Estes Park to attend.

Meeting was called to order and the discussion of VRBO requirements for Larimer County Community Development was discussed with Lesli Ellis leading that discussion Public feedback of the VRBO packet and Non VRBO areas (zoning districts R and R1).

Larimer County will allow a Small VRBO to be 10 or fewer guests and will require Planning approval under a Small VRBO process for \$700. A Large VRBO will have to go through a Minor Special Review process and that fee is \$ 875. Planning anticipates a July 1<sup>st</sup> start date. Rex is concerned with the VRBO process as enforcement in the Town of Estes has been problematic.

The Building Department will not consider a Bed & Breakfast a VRBO, as a B&B will have the owner's living in the dwelling.

Building code items were reviewed, and the Board discussed the Fire Extinguisher requirements, deciding that having a Fire Extinguisher in each habitable room is too stringent for a VRBO. Mark made a motion to approve the items in the Building Code Review and study and reconstruct Code R329.3.3 which will be reworked by the Chief Building Official and discussed via email with the Board Members.

### CONSIDERATION OF TODAY'S AGENDA AND MINUTES OF BOARD OF APPEALS

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Paul Higman, Chair

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Eric Fried, Staff Liaison



