

MINUTES FROM BOARD OF APPEALS (BOA) MEETING

Board Members were provided with the agenda.

Members present were Chris Allison, Paul Higman, Steve Steinbicker and Rex Poggenpohl. Staff members present were Building Official Eric Fried, Building and Code Compliance Technician Katie James.

Agenda

- A. Approval of minutes from previous meeting**
- B. Introduction of New Members**
- C. Revision to Proposed Amendments to Larimer County Building Codes regarding establishing a 30-day time limit to file appeals of rulings by the Chief Building Official**

- A. The minutes of the previous meeting were reviewed and approved.
- B. Introduction of Rex Poggenpohl and Steve Steinbicker.
Previous minutes were provided to the new Board members.
- C. Discussion of Revisions to the Proposed Amendment to Larimer County Codes: 30 day time limit to file Appeal of Rulings by the Chief Building Official.

The Board of Appeals had previously considered and recommended approval of a proposed amendment to the adopted county building code to set a 30-day time limit for applicants to appeal a written determination of the Chief Building Official. Because the Larimer County Planning Commission recommended reorganizing the code section with certain editorial changes, the revised amendment was brought back to the Board of Appeals for further consideration.

Mr. Poggenpohl expressed concern that some applicants might require more than thirty days to file an appeal. Most of the board felt that since applicants may file an appeal by email, fax or regular mail, thirty days should be sufficient time. In most cases, the applicant will already have been in contact with the Building Department due to Code Modification request submittals to the Chief Building Official.

Appeals of flood plain designations go to the Flood Review Board, not the Board of Appeals.

Motion to recommend approval of the proposed amendment: Mr. Higman
2nd – Mr. Steinbicker
Motion passed.

A motion was made and seconded to adjourn the meeting.