

**Subcontractor Affidavit for Building Material Use Tax Reconciliation**

General Contractor: \_\_\_\_\_ Contact: \_\_\_\_\_  
Project Title/Descriptions: \_\_\_\_\_ Phone: \_\_\_\_\_  
Project Address: \_\_\_\_\_ Building Permit: \_\_\_\_\_

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Larimer County requires a reconciliation of the Building Material Use Tax on construction materials used in most projects within the County. To properly report taxes due, the above listed contractor requests that you complete this Subcontractor Affidavit.

Please complete and sign this form and return it to your general contractor so they can incorporate it into their tax reconciliation.

Subcontractor Name: \_\_\_\_\_  
Subcontractor Address: \_\_\_\_\_  
Affidavit Completed By: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Brief description of work performed or materials sold: \_\_\_\_\_

Total contract amount, plus all change orders: \_\_\_\_\_  
Amount designated as materials: \_\_\_\_\_  
Amount designated as fabrication labor: \_\_\_\_\_

Fabrication labor is taxable and includes any operation or series of processes that change tangible personal property's form, state, or composition. If separately stated, reasonable charges for installing taxable personal property may be excluded from the taxable purchase price.

Sales tax paid on materials: Rate: \_\_\_\_\_ %  
State: \$ \_\_\_\_\_ Provide copies of invoices  
County: \$ \_\_\_\_\_ to support sales tax  
City: \$ \_\_\_\_\_ amounts paid.  
Other: \$ \_\_\_\_\_

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Under penalties of perjury, I declare that I have examined this Subcontractor Affidavit for Building Material Use Tax Reconciliation, and it is true and correct to the best of my knowledge and belief. I understand that this form, its contents, and attachments are being used by Larimer County in support of an assessment, a refund, or a denial of refund of tax.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date