

**INDIVIDUAL PROVIDER CONTRACT  
FOR PURPOSE OF FOSTER CARE SERVICES  
AND  
FOSTER CARE FACILITY AGREEMENT**

1. THIS CONTRACT AND AGREEMENT, made this date, \_\_\_\_\_ by and between the  
County Department of Social Services, \_\_\_\_\_  
address  
\_\_\_\_\_ hereinafter called "County Department" and  
city state zip  
\_\_\_\_\_ hereinafter called "Provider."  
name address city state zip

- 2. This Contract and Agreement shall be effective from \_\_\_\_\_ and continue in force until \_\_\_\_\_ or until the facility certificate is revoked or surrendered. This contract and agreement may be renewed at any time during the term of the valid facility certificate. This contract and agreement is in lieu of and supersedes all prior purchase contracts between the parties hereto and relating to the services herein described.
- 3. The Provider holds a valid certificate/license as a: \_\_\_ Family Foster Home; \_\_\_ Receiving Home; \_\_\_ Specialized Group Home; (check applicable blank). Such certification standards shall be maintained during the term hereof. The provider has read and is fully familiar with the Minimum Rules and Regulations for Family Foster Homes and/or Specialized Group Care Facilities issued by the Colorado Department of Human Services.
- 4. The County Department may, but shall not be obligated to, purchase foster care services. The County Department or any duly authorized agent may request such services to be provided to any child at any time within the limits of the certificate and without prior notice. At such time or as soon as possible after the acceptance of a child for services, the County Department and the Provider shall verify foster care placement of each child in writing on the required form, which shall become an addendum to this contract, subject to all the terms and conditions hereof.

The Provider agrees:

- 1. To furnish foster care services to eligible children at the established rate based on type of facility and individual child rates negotiated between the county and the provider.
- 2. To safely provide the 24-hour physical care and supervision of each child until removed or until the agreement is renewed.
- 3. To accept children only with the approval of the certifying/licensing agency.
- 4. To cooperate fully with the County Department or its representatives, and participate in the development of the Family Service Plans for children in placement, including visits with their parents, siblings, and relatives, or transition to another foster care facility.
- 5. To maintain approved standards of care as set by the State Department of Human Services.
- 6. To keep confidential the information shared about the child and his/her family.
- 7. Not to accept money from parents or guardians.
- 8. Not to make any independent agreement with parents or guardians.
- 9. Not to release the child to anyone without prior authorization from the Department.

10. To allow representatives of the County Department to visit the foster home and to see the child at any reasonable time.
11. To give the County Department two weeks notice, except in an emergency, to remove a child for placement elsewhere and to work with the County Department as requested in preparing the child for the next placement.
12. To provide transportation to the child to enable the utilization of professional services when necessary. The amount of transportation to be provided will be agreed upon at placement and may be changed upon mutual agreement of the provider and the County Department, as recorded in the Family Services Plan.
13. To report promptly to the Department:
  - a. Any unplanned absence of the child from provider's care.
  - b. Any major illness of the child.
  - c. Any serious injury to the child.
  - d. Any significant change in the child's sleeping arrangement.
  - e. Any contemplated change of address or change of household members.
  - f. Any conflict the child may have with law enforcement, school officials, or other persons in the authority.
  - g. Any emergency.
  - h. Any pertinent discussion with parents or guardians about the child or supervising agency.
  - i. Any information received regarding a change of address of the parents or guardians.
14. To comply with the Civil Rights Act of 1964, Section 504, Rehabilitation Act of 1973, and the ADA of 1990, concerning discrimination on the basis of race, color, sex, age, religion, political beliefs, national origin, or handicap.
15. To attend core certification training prior to the placement of any child.
16. To attend on-going training as required by State Department regulations.
17. To attend Administrative Reviews for children in placement.
18. To fully comply with the Minimum Rules and Regulations for Foster Family Homes or Specialized Group Facilities.
19. Not to enter into any subordinate subcontract hereunder.
20. To keep such records as are necessary for audit purposes by state and federal personnel. The records shall document the type of care and the term during which care is provided for each child. In addition, medical, educational, and progress summary records shall be maintained for each child in accordance with Volume 7 requirements.
21. To maintain medical, dental and educational records for each child/youth and supply updated information to the County Department.

Department agrees:

1. To share all available information about the child, including relevant social, medical and educational history, behavior problems, court involvement, parental, sibling and relative visitation plans, and other specific characteristics of the child, with the provider before placement and to share additional information when obtained.
2. To inform the provider of expectations regarding the care of the child, such as meeting medical needs, handling s, special psychological needs, separation/loss issues.
3. To arrange for a medical examination of the child before placement or within 14 days after placement and give a copy of the completed form to the out-of-home provider.
4. To give the provider a written record of the child's admission to the home at the time of placement.
5. To give the provider a written procedure or authorization for obtaining medical care for the child.
6. To involve the provider in service planning for the child as part of the overall treatment team.
7. To give the provider a copy of the Family Services Plan for the child at the time of placement or as soon as it is completed following placement.

