Application for Certified Colorado Death Certificate

This request must be completed in full. Please type or print clearly.

Larimer County Vital Records:

1525 Blue Spruce Drive
Fort Collins, CO 80524
Office #: 970-498-6710
Fax #: 970-498-6715

Office Hours:
Monday-Friday 8am to 4:15pm
(Closed daily from 12pm–1pm)
No walk ins available. Please call to schedule an in-person appointment.

Requirements for Application:

- Enclose a copy of a current Driver's License, Passport, or State Identification (Refer to ID requirements)
- Proof of Relationship or legal interest is required (Refer to Eligibility List)
- Person requesting to receive a death certificate must sign below
- Enclose appropriate fees

Your Information & Shipping Address (Please Fill Out):	
First Name:	**Last Name:**
Phone number:	**Relationship to deceased:**
Email:	**Reason for Request:**

Mailing Address: Street: _____ Apt/Unit #: _____

City: _____ State: _____ Zip code: _____

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than $1,000 or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).

By signing below, I have read and understood that there are penalties for obtaining a record under false pretenses.

Sign Here: _____ **Today's Date:** _____

Office Use ONLY:

Date: _____ # of Copies: _____ Payment Type: _____

Payment TOTAL: _____ DCN #: _____ Initials: _____

Deceased Information (Please Print):	☐ **Check here if you are requesting a certificate for a fetal death**	
First Name:	**Middle Name:**	**Last Name:**
Date of Death (MM/DD/YYYY):	**Date of Birth or Age at Death (optional):** _____ **State of Birth (optional):** _____	
Place of Death: City:	County:	State: **COLORADO ONLY**

Fees (Make Checks or Money Orders payable to LCDHE):

- **$20.00** for first copy of Death Certificate
- **$13.00** for each additional certificate of the same record ordered at the same time
  - We offer three different versions of death Certificates **(Standard, Legal, and Verification)**

Fees are non-refundable

First Copy (Please select one): $20

☐ Standard Death Certificate (entire record) ..... $_____
☐ Legal Death Certificate (all legal & no medical info)..... $_____
☐ Verification of Death (limited legal info & no medical info)..... $_____

Additional Certificates (please indicate amount): $13

☐ Standard Death Certificate (entire record) ..... $_____
☐ Legal Death Certificate (all legal info & no medical info) ..... $_____
☐ Verification of Death (limited legal info & no medical info) ..... $_____

Please select your shipping method:

- Regular Mail ($0.00) ** We cannot guarantee USPS Mail $_____
- Fed-Ex Shipping ($20.00) ** Within the continental US $_____
- Fed-Ex Shipping delivery to AK/HI/Puerto Rico & Other Countries (Fees Vary) $_____
  MUST PAY with Credit Card

Total Charges ..... $_____

Credit Card Orders:

Card Type: ☐ Visa ☐ Discover ☐ MasterCard ☐ American Express

Cardholder Name: _____

Card Number: _____

Expiration Date: _____ CVC #: _____ Zip Code: _____