Enrolling in a Course/Session

1. After logging into the L.C. Learning Center, Click on the **Catalog** icon on the dashboard.

2. Choose the category for the class you are looking for **OR** click in the *Search 'Catalog'* box and type in the name of the class you are looking for.

3. Click on the dropdown arrow on the left hand side of the name of the class to read the description.
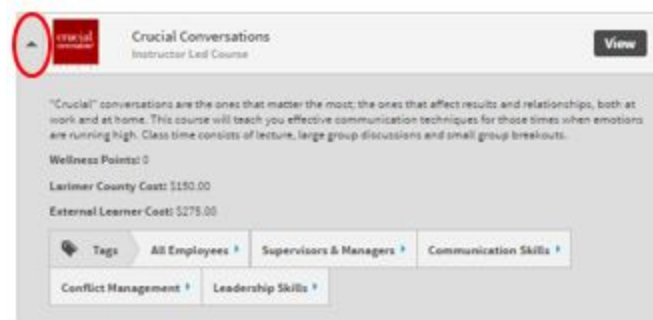
   Note: The cost your department will be charged is listed in the class description. It will

   NOT be displayed next to the shopping cart for that class.

4. Click on the **Name of the class** to see when the next session is offered.

5. Click on the **Shopping Cart** Or **Launch** icon to sign up for a session. A display listing the next Session date and time will be displayed (unless it is not an online course).

6. Choose the Session you would like to go to and Click **Enroll** .