

WELCOME TO LARIMER COUNTY

This quick overview highlights common terms, tools, and resources you'll encounter across the organization.

HELP & SUPPORT

Support for technology, systems, equipment, and facilities is available across the County. Service requests are submitted through JSM.

Facilities Issues

Workspaces, lighting, break rooms, elevators, or other building concerns.

Technology Issues

Computers, phones, software, logins, or other tech concerns.

Sheriff employees should contact their department directly for technology support.

TALK TO US

Have questions, concerns, or ideas? Employees can submit them through either **What's Up with That** or **Ask HR** via Open Voice. Employees can submit anonymously or with their names.

HOW YOU'LL HEAR FROM US

PRIMARY COMMUNICATIONS

- **Countywide Emails:** Emails sent to all employees.
- **Inside Information:** Employee newsletter sent on the 1st & 3rd Friday of the month.
- **Bulletin Board:** News and announcements published on the intranet.
- **Zoom Announcements:** Zoom channel for County news and announcements.

OPT-IN COMMUNICATIONS

- **County News & Events:** Monthly newsletter sent to the public.
- **Sustainability Newsletter**
- **Text Alerts:** Subscribe to receive alerts about building closures.
- **Social Media:** Follow along as Larimer County gets social.

COMMON TERMS & TOOLS

You'll hear these terms and tools referenced throughout Larimer County.

UKG: Our payroll system that manages time, pay, and benefits information.

Bulletin Board: Employee intranet and internal resources.

FRAN: County financial system, managed by the Finance Department.

LC Learning Center/Absorb: Required and optional employee training.

JIRA/JSM: Service requests and support for IT, Facilities, and other services.

Guiding Principles: Shared values that guide how we work and serve our community.

RECOGNITION & APPRECIATION

Here's a few ways we honor great work and our Guiding Principles in action.

Nectar: Peer-to-peer recognition platform where employees celebrate colleagues' contributions. Points earned can be redeemed for cash-value prizes.

Employee Kudos: Departments share accolades from the public, recent awards, certifications, or notable achievements. Kudos are published in the employee newsletter once a month.

Guiding Principles Champions: Employees can nominate colleagues as a champion for one of the six Guiding Principles. Winners are announced every other month via Nectar.