

## How to Navigate to the Pre-application Meeting Request Portal

Step 1: Create an account with the Online Portal or login to an existing account

Step 2: Click “apply”

Dashboard Home Need Help Apply My Work Today's Inspections Map Pay Invoices Search Calendar

### Welcome to Larimer County Community Development Online Portal

- Need Help**  
Need Help? Click here!
- Search Community Development Records**  
This tool can be used to search Community Development Records
- My Account**  
Click here to access your account information.
- Apply**  
Tool can be used to apply for a permit, plan or license.
- Pay Invoice**  
Use this tool to pay for individual invoices.
- Map**  
Explore the map to see the activity occurring in your neighborhood.
- Calendar**  
Click here to find out about certain events like holidays and public hearings.
- Request Inspection**  
Click here to request an inspection on an existing record.
- Estimate Fees**  
Use this tool to quickly estimate the required fees for a permit or plan.

Step 3: Click “plans”

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### Application Assistant

Search for application names and keywords

All Trending My History LICENSES PERMITS **PLANS**

> Show Categories Show My Templates

Step 4: Click apply for “planning pre-application (land use and zoning only)”

Application Assistant

Search for application names and keywords

All Trending My History LICENSES PERMITS **PLANS**

> Show Categories Show My Templates

**Planning Pre-Application (Land use and zoning only)** Apply

Category Name: Pre-Application

Description: Please submit the completed form and all attachments. A planner will be in contact with you to schedule your pre-application meeting. Incomplete forms and/or missing attachments may result in a delay in scheduling.

THIS IS NOT FOR BUILDING PERMITS