

# Larimer County Vehicle Licensing

## Claim for Refund

Larimer County Clerk & Recorder, Vehicle Licensing Division, PO Box 1429, Fort Collins, CO 80522

Owner will be notified by mail if claim is denied  
 Allow 4 – 6 weeks processing of approved requests for refund

- Supporting documents must be attached to the Claim for Refund form:
  - Copy of the paid receipt
  - Proof of ownership transfer (sale), out of state registration, or proof of loss
  
- State or County Sales/Use Tax refunds may be requested using this form
  - City tax refunds must be requested through the appropriate taxing entity
  
- Items that will not be refunded:
  - Material Fees - License plates should be retained by owner
  - Used portion of the registration fees
  - Keep Colorado Wild Pass
    - Refund may be requested online through Colorado Parks and Wildlife

Owner Name		
Plate or Title Number		
VIN Number		
Original Payment Date	Original Amount Paid	
Refund to be made payable to:		
(If other than the owner, proof of original payment by requester must be provided.)		
Mailing Address		
City	State	ZIP
Reason: Explain below or on a separate sheet of paper if needed.		
I declare under penalty of perjury in the second degree that this claim including all attachments is to the best of my knowledge true and correct.		
Owner Signature	Telephone	Date

Office Use Only:		
Request Approved: _____	Date Processed: _____	Refund Amount: _____
Request Denied: _____	Date Notified: _____	