

	Department of Human Services Division: Benefits and Community Support		
Policy Title:	Homeless Stabilization Period Policy		
Program:	Colorado Child Care Assistance Program (CCCAP)		
Approved by:	Division Manager - BCSD		
Effective Date:		Revision Cycle:	Annually
Revision Date:	8/2019		
Owner:	CCAP Deputy Division Manager		
References:	Volume 3 Regulation 3.903 Definitions Volume 3 Regulation 3.909 Eligibility for Families Experiencing Homelessness		

It is the policy of Larimer County that households who meet the definition of “families experiencing homelessness” shall be provided a child care authorization for a stabilization period of sixty (60) consecutive calendar days, within a twelve (12) month period.

During the stabilization period:

1. Households will be given the opportunity to submit verification for ongoing child care services. If verifications necessary to determine ongoing eligibility are received within the stabilization period, the household will continue to receive subsidized child care. If verifications necessary to determine ongoing eligibility are not received within the stabilization period, the household will be determined ineligible and given proper adverse action notice.
2. The adult caretaker(s) or teen parent(s) is/are not required to participate in an eligible activity.
 - a. If the adult caretaker(s) or teen parent(s) is participating in an eligible activity, they will have at least sixty (60) days to provide necessary verification.
3. The adult caretaker(s) or teen parent(s) shall self-declare residency by providing the location they are temporarily residing.
 - a. The adult caretaker(s) or teen parent(s) may provide a mailing address or Larimer County will use general delivery for client correspondence.
4. The adult caretaker(s) or teen parent(s) may self-declare citizenship and identity of the child(ren).
5. If child care is provided by a qualified exempt child care provider not related to the child where care is provided outside of the home, the requirement to provide the county with verification of immunization status shall not be required.

“Families experiencing homelessness” means families who lack a fixed, regular, and adequate nighttime residence and at least one of the following:

- A. Children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, or camping grounds due to the lack of alternative accommodations; are living in emergency or transitional shelters;
- B. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
- C. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and,
- D. Migratory children who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in this definition A through C.