

	<b>Department of Human Services</b> <b>Division: Benefits and Community Support</b>		
<b>Policy Title:</b>	Ongoing Colorado Works (CW) Child Care Policy		
<b>Program:</b>	Colorado Child Care Assistance Program (CCAP)		
<b>Approved by:</b>	Division Manager BCSD		
<b>Effective Date:</b>	05/01/2009	<b>Revision Cycle:</b>	Annually
<b>Revision Date:</b>	6/2019		
<b>Owner:</b>	Childcare Deputy Division Manager		
<b>References:</b>	Volume 3 Regulation 3.903 Definitions Volume 3 Regulation 3.906 CW Child Care Volume 3 Regulation 3.906.1 Eligibility for CW Child Care Volume 3 Regulation 3.905.1 Low Income Child Care Eligibility Volume 3 Regulation 3.909 Eligibility for Families Experiencing Homelessness Volume 3 Regulation 3.913 Additional County Responsibilities for Colorado Works Child Care Other Assistance & Supportive Services Policy		

Larimer County Human Services is the local entity responsible for determining eligible activities in order to authorize child care within the CCAP program. CW program participants will be approved for CCAP as long as they are in an eligible activity as defined by CCR 3.905.1 G (except for training criteria and post secondary education (4)). In addition CW program participants will be approved for CCAP if they meet the definition of “families experiencing homelessness” per CCR 3.909.

If additional child care is necessary, it may be paid for out of supportive service dollars within the total MOU amount, as allowable under rule (see Other Assistance and Supportive Services policy).

Child Care Referrals (CCRFs) will be submitted by the Larimer County Economic & Workforce Development Coach for:

- Initial CCAP
- Ongoing changes to CCAP
- Post TANF CCAP

It is the policy of Larimer County that CCRFs from the Larimer County Economic & Workforce Development Coach will be acted on by the Eligibility Technician within five (5) business days.

If additional information is needed by the Eligibility Technician in order to authorize the correct amount of CCAP, the Larimer County Economic & Workforce Development Coach will provide the information as soon as possible and in no more than five (5) business days.