**Name**

City, State, Zip Code • Phone Number • Email Address

**(Job Title you are applying for)**

* (Knowledge, ability, or experience you possess that demonstrates you have what the employer is looking for)
* (Knowledge, ability, or experience you possess that demonstrates you have what the employer is looking for)
* (Knowledge, ability, or experience you possess that demonstrates you have what the employer is looking for)

**RELEVANT SKILLS**

**SKILL**

* (How did you use this skill? Include examples)
* (How did you use this skill? Include examples)
* (How did you use this skill? Include examples)
* (How did you use this skill? Include examples)
* (How did you use this skill? Include examples)

**SKILL**

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**WORK HISTORY**

**Job Title** – Company Name, City, State (month-year)

**Job Title** – Company Name, City, State (month-year)

**Job Title** – Company Name, City, State (month-year)

**Job Title** – Company Name, City, State (month-year)

**EDUCATION**

School Name, City, State - education or training received