**DRAFT MEETING MINUTES**

**Larimer County Workforce Development Board Meeting**

June 10, 2020

8:00 – 9:30 am

Zoom Video Conference

1. **Welcome (*Joyce Saffel)*** 
   1. Roll call and verification of a quorum
   2. Review agenda
   3. Public comment on topics not on the agenda
   4. Announcements
      1. Meeting process
      2. Members ending WDB term
         1. Beth Sowder
         2. Stacy Evans
         3. Debbie Glasco

Joyce thanked Beth, Stacy, and Debbie for their dedicated service to the WDB.

1. **WIOA Operations \*Vote\*** 
   1. Memorandums of Understanding (Jacob Castillo)
      1. Housing Catalyst
      2. Unemployment Insurance
      3. SER Jobs for Progress National, Inc.
   2. WDB Review and Vote (Joyce Saffel)

WIOA encourages collaboration between workforce partners. These collaborations are recorded in a MOU. In Larimer County there are nine required MOUs. Three MOUs are ready for WDB review. All MOUs have been reviewed by the executive committee. After verification of a quorum the MOUs were unanimously approved.

1. **COVID-19 and the next normal moving forward: Are we ready?** 
   1. Where we are: optimism with caution (Jacob Castillo)
   2. Recovery resources and opportunities (Terri Donovan-Keirns)
   3. Economic response and recovery (Adam Crowe)

First time unemployment claims in Larimer County spiked in response to the COVID-19 pandemic. Economic, workforce, education and other partners are working to support businesses and job seekers. The Larimer Small Business Development Center (SBDC) is helping local businesses start, grow and prosper. SBDC is helping small businesses with tools in the CARES Act including:

* Paycheck Protection Program Loans
* SBA Debt Relief

Adam Crowe provided an update on regional economic response and recovery efforts. For the latest in business recovery information visit: nocorecovers.com.

1. **Industry Perspective with WDB Members(Jacob Castillo)** 
   1. How are you navigating this environment?
   2. How are you repositioning and responding to changing customers, supply chains and/or regulations?
   3. What will be the next normal for your business?
   4. How can we support your organization?

WDB members shared updates on how their organization is navigating this environment.

1. **Navigating this phase of the pandemic**  
   (Tom Gonzales, Director, Department of Health and Environment)

Tom provided an overview on the Safer at Home reopening and answered member questions.

1. **Next Steps**
2. **Adjourn (*Joyce Saffel)***

The meeting adjourned at 9:35 a.m.