**Draft Meeting Minutes**

**Larimer County Workforce Development Board Meeting**

September 9, 2020

8:00 – 9:30 am

Zoom Video Conference

1. **Welcome (Joyce Saffel)** 
   1. Roll call and verification of a quorum

***WDB Members Present (17):***

|  |  |  |
| --- | --- | --- |
| Teri Brogdon (proxy) | Julie Cila | Carol Cochran |
| Stu Crair | Bill Dowling | Ann Hutchison |
| Eric Lea | Heather Lelchook | Richard Martinez (Ex) |
| Tracy Mead | Steve Moos | Mike O’Connell (proxy) |
| Nancy Patton (proxy) | Sylvia Robinson | Jean Runyon |
| Joyce Saffel | Margie Wagner |  |

***Members Absent (5):***

|  |  |  |
| --- | --- | --- |
| Steve Johnson | SeonAh Kendall | Tiffany Link |
| Jackie Sindelar | Michelle Vance |  |

***Associate Members, Guests and CDLE Staff Present (14)***

|  |  |  |
| --- | --- | --- |
| Dan Betts | Jesus Borrego | Jacob Castillo |
| Alan Cohen | Cheryl DeGrave | Joni Friedman |
| Luke Hammons | Erin Hottenstein | Mark Johnston |
| Cecilia Moreno | CJ Renaud | Sarah Rice |
| David Slivken | Michael Trotter |  |

* 1. Review agenda
  2. Public comment on topics not on the agenda
  3. Announcements
     1. Reminder - board member training through Larimer County Board of County Commissioners
     2. Workforce Symposium
     3. Wild and Scenic Film Festival presented by the Larimer County Conservation Corps
     4. Congratulations 2020 BizWest Women of Distinction Winners!
        1. SeonAh Kendall
        2. Joyce Saffel

The WDB was a sponsor for the Wild and Scenic Film Festival presented by the Larimer County Conservation Corps. This year the festival raised over $10,000. Congratulations to SeonAh and Joyce for receiving the Women of Distinction award!

1. **Consent Calendar \*Vote\* (Joyce Saffel)**
   1. Approval of the March 11, 2020 WDB minutes
   2. Approval of the May 13, 2020 WDB minutes
   3. Approval of the June 10, 2020 WDB minutes
   4. Approval of the July 8, 2020 WDB minutes

After verification of a quorum the WDB minutes were unanimously approved.

1. **WIOA Operations \*Vote\*** 
   1. Memorandums of Understanding (MOU) (Jacob Castillo)
      1. Division of Vocational Rehabilitation
      2. MOU \*Vote\* (Joyce Saffel)
   2. Updated Policies \*Vote\* (Mark Johnston)
      1. P&P 03-105: WIOA Supportive Services
      2. P&P 03-103: WIOA Eligibility Determination and Documentation
      3. P&P 03-113: WIOA Adult, Dislocated, and Youth Work Experience Internship
      4. Policy \*Vote\* (Joyce Saffel)

The Division of Vocational Rehabilitation MOU was reviewed and approved by unanimous vote. Mark Johnston provided an overview of the updated policies and answered WDB member questions. P&P 03-195, P&P 03-103, and P&P 03-113 were approved by unanimous vote. Both the MOU and policies were reviewed by the executive committee and recommend for full WDB review and approval.

1. **Inclusive and Diverse Organizations follow-up (Jacob Castillo)**
   1. Inclusive Economy
   2. CWDC Talent Agenda

Inclusion, equity and diversity are core values of LCEWD and the WDB. We are committed to building a more inclusive economy for all.

1. **LCEWD Budget and Program Update (Jacob Castillo)**
   1. TANF and Employment First Transition
   2. Federal and State Grants
      1. EDA Application
      2. Zoma Lab
      3. Disaster recovery grants

TANF and the Employment First programs have transitioned to the Larimer County Department of Human Services. We will continue to connect participants to meaningful work-based learning opportunities and provide other employment services.

1. **Regional Economic Development Update (Jacob Castillo)** 
   1. Reignite Our Economy Plan
   2. Recovery update

Reignite Our Economy is an economic recovery and rebuilding plan for Larimer and Weld Counties. Regional economic development stakeholders created the plant to communicate the proposed strategic approach to reignite the regional economy.

1. **Wonderful World of Weld Workforce (Moderated by Sylvia Robinson)** 
   1. Overview of Weld County Workforce (Nancy Patton)
   2. Examples of Wonderful Weld Workforce Programs (Panelist)
      1. Invited Panelists
         1. **Matthew Hortt**, Executive Director, High Plains Library District
         2. **CeCe Moreno**, Business Services Manager, Employment Services of Weld County
         3. **CJ Renaud**, Business & Community Partnerships, School District 6
         4. **Sarah Rice**, Executive Director, Bright Futures
         5. **Mike Trotter**, President, Front Range Roofing Systems
   3. Breakout opportunities to discuss successful Weld Programs
   4. Wrap up

Weld County guests shared information on innovative Weld County programs and services including Bright Futures initiative was launched by the Weld County Board of County Commissioners to invest in the lives of residents with assistance for post-secondary education and the Business and Community Partnership program to help increase student college and career readiness.

1. **Adjourn (Joyce Saffel)**