How to Generate a Mailing List X Number of Feet from a Short-Term Rental

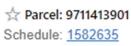
- 1. Navigate to https://www.larimer.gov/assessor
- 2. Click on Search Property Records
- 3. In the Search for Property box fill in the Address Number and Street Name



- 4. Click Find Property
- 5. In the Property Details pop-up, click View on GIS Map under Related Info



6. In the Parcel details, click the icon for Mailing List (Envelope with magnifying glass)



Owner: COUNTY OF LARIMER Site Address: 200 W OAK ST





7. Enter the number of feet in the Distance (ft) box (ex: 500 or 750). Do not check the box labeled Include entire subdivision. Click **Continue**, then click **Generate Labels**. You can now choose to download the mailing list in .pdf or .xls format