



VERIFICATION OF COMPLETION

COMMUNITY DEVELOPMENT | PLANNING

By signing and returning this Verification of Completion to Larimer County Community Development, I am attesting that I have provided the Property Manager's contact information to all neighbors within the approval distance of the Short-Term Rental. Proof shall be provided to the County within ten (10) days of license issuance and/or a change in Property Manager information. Returning this form to the County shall be considered as proof that the Property Manager's contact information was provided to neighbors.

RENTAL PROPERTY INFORMATION

License Number:

Property Address:

PROPERTY MANAGER INFORMATION

Name of Property Manager:

Property Management Company (if applicable):

Property Manager Address:

Property Manager Phone Number:

Property Manager Email:

SIGNATURE

Printed Name

Signature (electronic signatures accepted)

Date

I am signing this form as (check all that apply):

☐ Property Owner

☐ Property Manager

I approve the use of my electronic signature, which shall be governed by the Uniform Electronic Transactions Act, C.R.S. §24-71.3-101 et seq. If this Contract is electronically signed it (a) is considered a "writing" or "in writing," (b) is deemed for all purposes as physically "signed," (c) is deemed an "original" when printed or copied from electronic files or records established and maintained in the normal course of business, and (d) satisfies any legal formalities requiring that agreements be in writing. Neither party will contest the admissibility of copies (or printed versions) of this Agreement under either the business records exception to the hearsay rule, the best evidence rule or otherwise on the basis that the Agreement was originated, signed or maintained in electronic form.

Please submit completed form to planningCIRT@larimer.org